

09.01e Schedule of Fees

South Moreton Pre-School sessions run Monday to Friday on a termly basis in line with South Moreton Primary Schools calendar:

Wraparound Care – Breakfast Club Session: 8am-9am
 Wraparound Care – Early Start Session: 8.35am-9am

AM Session: 9am-12pm
 Lunch Session: 12pm-1pm
 PM Session: 1pm-3pm

Fees from 1st September 2025:

Rates

2-4 Year Olds:

9am-3pm Sessions (AM, Lunch & PM Sessions)	£7.30 per hour
Ad-Hoc Session for above (to be agreed if space available)	£7.60 per hour
 Wrap-Around Care – Breakfast Club Session 8am-9am	 £8.30 per session
Ad-Hoc Session for above (to be agreed if space available)	£8.60 per session
 Wrap-Around Care – Early Start Session 8.35am-9am	 £4.30 per session
Ad-Hoc Session for above (to be agreed if space available)	£4.60 per session

We accept Government funding for 2-4 year olds. Fees are charged if your child attends for more than the funded sessions. We also accept Childcare Vouchers.

PLEASE NOTE WE DO NOT ACCEPT ANY GOVERNMENT FUNDING FOR BREAKFAST CLUB SESSIONS AND EARLY START SESSIONS.

Fees must be paid in advance on a termly basis. Fees should be paid in full (or weekly by special arrangement agreed with us. Payment can be made by BACS direct to our bank account (our bank details can be found above) or childcare vouchers.

For those eligible for the **Entitlement for children from 2 years old in families receiving additional forms of support**, 15 hours a week is funded the term after their second birthday (for example, if a 2 year old is born on 15th September, they will not be able to claim the Entitlement until January).

Criteria for Entitlement for Children from 2 Years Old in families receiving additional forms of support (15 Hours):

- If parents/carers live in England and are in receipt of certain benefits:
 - Income Support
 - income-based Jobseeker's Allowance (JSA)
 - income-related Employment and Support Allowance (ESA)
 - Universal Credit - if you and your partner have a combined income from work of less than £15,400 a year after tax

- tax credits and you have a household annual income of under £16,190 before tax
 - the guaranteed element of State Pension Credit
 - the Working Tax Credit 4-week run on (the payment you get when you stop qualifying for Working Tax Credit)
- If a child is looked after by a local authority, has an EHC plan, gets Disability Living Allowance or has left care under an adoption order, special guardianship order or a child arrangements order.
 - If parent/carers immigration status states 'no recourse to public fund's'. Must live in England and the family's household income must be no more than:
£26,500 for families outside of London with one child
£34,500 for families within London with one child
£30,600 for families outside of London with two or more children
£38,600 for families within London with two or more children
 - You cannot have more than £16,000 in savings or investments.

For those entitled to the **Universal Entitlement for 3&4 Year Olds**, 15 hours a week is funded the term after their third birthday (for example, if a 3 year old is born on 15th September, they will not be able to claim the Entitlement until January).

For those eligible to the **Working Parent Entitlement for Children 2-4 Years Old**, 30 hours a week is funded. We are offering a limited number of places for the extended hours. You do not need to utilise the full 30 hours of funding at our preschool.

Criteria for Working Parent Entitlement for Children 2-4 Years Old (30 Hours)

- Both parents need to earn the equivalent of 16 hours at the living wage;
- Neither parent earns more than £100,000
- Lone parents will also be eligible subject to the above criteria

To check if you are entitled to the above government funding, you will need to check using the following link: [Childcare Choices | 30 Hours Childcare, Tax-Free Childcare and More | Help with Costs | GOV.UK](#) or [Early years education | Oxfordshire County Council](#)

The fees are applicable for all days/sessions that the child is booked in for and still needs to be paid if the child cannot attend for any reason for example sickness or holiday.

For those parents not claiming Government funding, we expect payments to be made termly in advance. Failure to make payments will mean that the sessions offered to the child may be withdrawn.

For children who are part-funded (15 hours), we will expect payments of those sessions not covered by the funding to be paid termly in advance. Failure to make payments for the sessions not covered by the funding will mean that these sessions offered to the child may be withdrawn. We will not withdraw Government funded sessions.

For children who are fully funded (30 hours), If you have received an eligibility code and we have confirmed you have been accepted for sessions for the Working Parent Entitlement for Children 2-4 Years Old funded by the Government, please note it is your responsibility to ensure that you will re-validate your code every 3 months. If your code becomes invalid at any time you will be responsible for payment of any fees due. If this is for a 2 year old, all fees will be your responsibility and failure to make payments for the sessions will mean that these sessions offered to the child may be withdrawn. If this is for a 3 year old, you will still be entitled to the Universal Entitlement

for 3&4 Year Olds (15 hours) and the remaining sessions will become your responsibility and failure to make payments for these sessions offered to the child may be withdrawn.

Other charges:

Registration Fee £25

- This amount will be refunded to you on your final terms invoice once you start at our preschool.
- This amount will be refunded if we are unable to offer you a place.
- This amount will not be refunded if you are offered a place but decide not take up your place at our preschool.

Late collection fee of £10 per additional 15 minutes

Late payment fee of £20, plus daily interest of 3% above the Bank of England base rate charged on the outstanding amount.

Payments

All payments due can be made by BACS to:

Account Name: South Moreton PreSchool

Account No.: 70694290

Sort Code: 20-01-09

This policy was adopted by: **South Moreton Pre-School Management Committee**

On: **June 2025**

Date to be reviewed: **June 2026**

**Signed on behalf of the
Management Committee:**

Name of signatory: **Matthew Roberts**

Role of signatory: **Chair**